

Jexys Juniors

Ofsted Registered Childminding Service

Fees Policy

Did you know that you might qualify for Tax Credits? You could be entitled to help with the cost of your childcare.

Hourly Rate:

My hourly rate is £4.00

Before and/or after school care is charged at £2.50 per half hour

Fees are to be paid monthly in advance.

Retainer Fee:

A Retainer Fee will be charged to confirm your child's place in my childminding service, should your child not start immediately. The retainer fee is £20.00 per week for a full time place and £10.00 per week for a part time place. If your child will be starting quite soon I would ask for a deposit to secure the place which will be put towards your first month's invoice.

Term time only contracts:

My fees are still £4.00 per hour but I would ask for a retainer fee (as above) during holiday weeks to keep your child's place.

Hours of business:

Monday to Thursday, 7.30am - 5.30pm

If you need care outside these hours, please ask.

Absence/Illness:

Illness (me/my child): no fees apply

Illness (parent/children): full fees apply

Holidays:

I take up to 4 weeks holidays per year unpaid. Any occasional days off, later drop-off, earlier collection, or any holidays you wish to take outside these 4 weeks will be charged at full fees.

Typically, I will take my holidays something like: 1 week early in the year, 2 weeks in the summer, 1 week later in the year and I may take time off over Christmas/New year.

How to Pay:

Fees are to be paid:

- in cash, childcare vouchers or standing order/direct payment into my bank
- in advance on a monthly basis
- on the day/date agreed in your contract and on the invoice

All contracted hours must be paid in full regardless of attendance. Fees are applicable if your child is absent due to illness. Fees are not applicable when my service is unavailable, e.g. my holidays or my sickness.

Late Payment:

I work as a childminder because it is a career I enjoy, however this is my income and like you, I have bills and expenses to pay. Therefore, I would be grateful if you could ensure prompt payment of fees. If I have not received payment within 7 days after the agreed due date, I will issue a gentle reminder. If I still have not received payment thereafter, I reserve the right to cease minding your child until I receive payment.

I also reserve the right to charge an additional fee to cover the cost of any bank charges I incur due to late payment of fees.

Subsidised Fees:

In the situation where childminding fees are to be paid or partially paid by a third party, e.g. relative, employer or college/university, the third party will be issued with a copy of the contract. Invoices will be issued to you and it is your responsibility to ensure fees are paid promptly as agreed in your contract.

Where fees are paid or partially paid by a college/university, it is your responsibility to pay during holidays (Easter, Summer, October and Christmas) plus any in-service days. If your fees subsidy is stopped for any reason, it is your responsibility to pay all fees.

Ultimately, it is the parent's responsibility to ensure fees are paid.

Early Education Places for Two, Three and Four Year Olds

I will provide Early Education places for two, three and four year olds for children where Somerset County Council agrees to fund the places in accordance with the 'Early Education and Childcare Statutory Guidance for Local Authorities - September 2013'.

Early Education places will be provided free of charge for the number of hours funded by Somerset County Council: however, charges may apply for services offered over and above the Early Education obligations.

Parents have an absolute right not to take up the services offered over and above the Early Education obligations and the provision of Free Entitlement places will not be conditional on parents accepting any other services offered.

Service offered over and above the Early Education obligations include, but may not be limited to:

- Meals, other than simple snacks
- Outings, including travel costs and entry

Costs associated with these services will be notified to parents in advance and parents may opt not to take up the offer of additional services entirely at their own discretion.

This policy supports the requirements and standards of the Early Years Foundation Stage Safeguarding and Welfare requirements 2014.

Early Years entitlement gives you child a maximum of 570 every year until your child moves on to school this will start in the funded period after your child's 2nd or 3rd birthday which will be calculated over the year.

Funding periods are:

AUTUMN; 1st September - 31st December

SPRING; 1st January - 31st March

SUMMER; 1st April - 31st August

The maximum Entitlement that can be claimed is 15 hours per week term time only, the minimum hours that can be claimed is 2.5 hours per day. After the first 2.5 hours, the early year's entitlement can be claimed for part hours in intervals of 15 minutes.

Your entitlement funded hours can also be used as a stretched offer if your child attends term time and non-term time (please ask for details).

All payments will be asked for in advance.